

Corporate Policy & Resources Committee Work Plan (as at 15 May 2024)

Purpose:

This report provides a summary of items of business due at upcoming meetings.

Recommendation:

1. That Members note the contents of this report

Date	Title	Lead Officer	Purpose of the report	Date First Published
23 MAY 2024				
23 May 2024	Launch of Customer Experience Strategy	Lyn Marlow, Customer Strategy and Services Manager	To engage with members in regard to the Experience Strategy, the action plan and timetable for delivery of the strategy in years 1 and 2	01 September 2023
23 May 2024	Review of Markets Fees and Charges	Emma Foy, Director of Corporate Services and Section 151	To review the markets fees and charges.	
23 May 2024	Household Support Fund 5	Angela Matthews, Benefits Manager	Proposal to distribute funds from the final Household Support Fund grant from the DWP - allocated to Districts by Lincolnshire County Council	
23 May 2024	Amendments to the approved Committee Timetable: Change of Meeting Date – Corporate Policy & Resources Committee, July 2024	Ele Snow, Senior Democratic and Civic Officer	To approve amendments to the agreed Committee Timetable in relation to the meeting of the Corporate Policy & Resources Committee scheduled in July 2024.	
23 May 2024	Trinity Arts Northern Boundary Wall Report	Luke Matthews, Building Maintenance Technician	Trinity arts centre northern boundary wall repairs	
27 JUNE 2024				
27 Jun 2024	ICT Policy Update	Cliff Dean, ICT Team Manager	Approval for the Information Systems Asset Management Policy, Monitoring	03 April 2024

			Policy and the ICT Generative Artificial Narrow Intelligence, Large Language Model, Automation Policy	
27 Jun 2024	Lea Fields Crematorium Business Plan	Ady Selby, Director - Operational & Commercial Services	For Members to approve a refreshed Crematorium Business Plan	01 November 2023
27 Jun 2024	Progress and Delivery Quarter Four Report and Summary of Year End Performance 2023/24	Claire Bailey, Change, Projects and Performance Officer, Darren Mellors, Performance & Programme Manager	Progress and Delivery Quarter Four Report and Summary of Year End Performance 2023/24	03 April 2024
27 Jun 2024	Trinity Arts Centre Business Plan	Cara Markham, Commercial Development Manager		
27 Jun 2024	Budget and Treasury Monitoring Qtr. 1 2024/2025	Sue Leversedge, Business Support Team Leader	This report sets out the revenue, capital and treasury management activity from 1st April 2024 to 31st May 2024.	
27 Jun 2024	Budget and Treasury Monitoring Final Outturn 2023/2024	Sue Leversedge, Business Support Team Leader	This report sets out the final budget outturn position for revenue and capital spend 2023/2024.	
27 Jun 2024	WLDC Productivity Plan 2024	Ellen King, Policy & Strategy Officer – Corporate Strategy & Business Planning	This report presents the Council's first annual Productivity Plan which, as part of a new requirement, all local authorities are required to submit to government for review by 19th July 2024, subject to member endorsement.	
18 JULY 2024 - DATE TBC				
18 Jul 2024	Food Waste Collections	Darren Mellors, Performance & Programme Manager	Supporting paper to request funding requirements for the scheme to allow for resources to be procured and a pilot to be undertaken.	03 April 2024

18 Jul 2024	Street Naming and Numbering Policy	Daniel Reason, Senior Enabling Technology Officer	New SNN policy following approval of the SNN procedure in December 2023.	
18 Jul 2024	Refresh of the current Complex, Difficult and Dangerous Customer Procedure	Lyn Marlow, Customer Strategy and Services Manager	To review the Complex, Difficult and Dangerous customer procedure and support changes to be adopted.	01 November 2023
2 Sep 2024	Annual Treasury Management Report 2023/24	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	To report on Annual Treasury Management activities and prudential indicators for 2023/24 in accordance with the Local Government Act 2003	
18 Jul 2024	Fleet Vehicle Decarbonisation Strategy	Rachael Hughes, Head of Policy and Strategy	Operational strategy to support fleet replacement decisions.	
18 Jul 2024	Budget and Treasury Monitoring Qtr. 1 2024/2025	Sue Leversedge, Business Support Team Leader	This report sets out the revenue, capital and treasury management activity from 1st April 2024 to 31st May 2024.	
19 SEPTEMBER 2024				
17 OCTOBER 2024				
14 NOVEMBER 2024				
14 Nov 2024	Budget and Treasury Monitoring - Quarter 2 2024/2025 (1st April 2024 to 30th September 2024)	Sue Leversedge, Business Support Team Leader	This report sets out the revenue, capital and treasury management activity from 1st April 2024 to 30th September 2024.	
14 Nov 2024	Proposed Fees and Charges 2025/2026	Sue Leversedge, Business Support Team Leader	Propose Fees and Charges to take effect from 1 April 2025.	
12 DECEMBER 2024				
12 Dec 2024	Council Debts for Write Off 2024/25	Alison McCulloch, Revenues Manager	All council debts over £2,500 for write off by committee 2024/25	
27 Jan 2025	Local Council Tax Support Scheme 2025/26	Angela Matthews,	To determine new council tax support	

Benefits Manager, Alison McCulloch, Revenues Manager

scheme for 2025/26

9 JANUARY 2025

13 FEBRUARY 2025

13 Feb 2025	Budget and Treasury Monitoring - Quarter 3 2024/2025	Sue Leversedge, Business Support Team Leader	This report sets out the revenue, capital and treasury management activity from 1st April 2024 to 31st December 2024.
13 Feb 2025	Corporate Policy and Resources Committee Draft Budget 2025/2026 and estimates to 2029/2030.	Sue Leversedge, Business Support Team Leader	The report sets out the draft Revenue Budget 2025/2026 including that of this Committee and those recommended by the Prosperous Communities Committee for the period 2025/2026. It also includes estimates to 2029/2030 to be included in the Medium Term Financial Plan
